# ARLINGTON COMMUNITY SCHOOLS

## TIME SHEET SCHEDULE

## SCHOOL SECRETARY, CLERICAL PERSONNEL, SPED CLERICAL, 8 HOURS PER DAY - LATE START

2023-2024

FISCAL	# DAYS WORKED		Γ	ACTUAL DAYS WORKED				PAYROLL
PAY PERIOD	HOLIDAY / VACATION		M	T	W	T	F	DATE
		JULY		25	26	27	28	
3	5	JULY	31	ļ				8/1
		AUGUST	l _	1	2	3	4	
_		AUGUST	7	8	9	10	11	- 4-
4	11	AUGUST	14	15				8/3:
	:	AUGUST	├──	<del> </del>	16	17	10	
		AUGUST	21	22	23	24	18 25	
5	12	AUGUST	28	29	30	31	23	9/1
			20		30		11.1. J. 14.5.	5/1.
<u> 11 oktober 1880 - Albert State</u>		SEPTEMBER	And the	1 governor 1 1 4, 5 56			1	the state of the s
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	4.4	SEPTEMBER	4	5	6	7	8	0.404
6	11	SEPTEMBER	11	12	13	14	15	9/29
		SEPTEMBER	18	19	20	21	22	
7	10	SEPTEMBER	25	26	27	28	29	10/13
				20		20	23	10/13
ladisla (1915) i kasa si d	#3544.441.2251.41251.4.414	OCTOBER	2	3	4	5	6	
8	8	OCTOBER			11	12	13	10/31
				NEW DEC				10/5.
	Commence of the second	OCTOBER	16	17	18	19	20	
		OCTOBER	23	24	25	26	27	
9	12	OCTOBER	30	31				11/15
		NOVEMBER			1	2	3	
		NOVEMBER	6	7	8	9	10	
10	11	NOVEMBER	13	14	15			11/30
		Tarth Rain and has						
		NOVEMBER		Į		16	17	
		NOVEMBER			*22	23	24	
<b>11</b>	9	NOVEMBER	27	28	29	30		12/19
							100	
		DECEMBER	l				1	
		DECEMBER	4	5	6	7	8	
12	11	DECEMBER	11	12	13	14	15	12/29
		DECEMBED	10	10	20		22	
13		DECEMBER	18	19	20		22	
13	<b>6</b> ►	DECEMBER	25	26				1/1:
		I AND A BY					<u> </u>	
		JANUARY	1	2		4	5	
		JANUARY	8	9	10	11	12	
14	10	JANUARY	15					1/3:
				1.5				
		JANUARY	,,	16	17	18	19	
15	12	JANUARY	22	23	24	25	26	- t
15	<b>12</b>	JANUARY	29	30	31	,		2/15
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		FEBRUARY FEBRUARY	5	6	,	1 8	2	
16	11	FEBRUARY	12	13	7		9	2 /2/
10	11	FEBRUART	1 14	1 13	14	15		2/29

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## TIME SHEET SCHEDULE

## SCHOOL SECRETARY, CLERICAL PERSONNEL, SPED CLERICAL, **8 HOURS PER DAY - LATE START**

2023-2024

FISCAL PAY PERIOD	# DAYS WORKED HOLIDAY / VACATION		ACTUAL DAYS WORKED					PAYROLL
			M	T	W	T	F	DATE
		FEBRUARY					16	
		FEBRUARY		20	21	22	23	
17	9	FEBRUARY	26	27	28	29	1	3/1
		MARCH					1	
		MARCH	4	5	6	7	8	
18	9	MARCH	11	12	13			3/2
						140	1.4	
	1	MARCH	18	19	20	21	22	
19	10	MARCH	25	26	27	28	29	4/1
		APRIL	1	2	3	4	5	
		APRIL	8	9	10	11	12	
20	11	APRIL	15					4/3
			Sept.	Million States	40.00			
		APRIL		16	17	18	19	
	į	APRIL	22	23	24	25	26	
<b>21</b>		APRIL	29	30	ļ		<u> </u>	5/1
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		MAY	l _	_	1 1	2	3	
		MAY	6	7	8	9	10	_ **
22	11	MAY	13	14	15		<u> </u>	5/3
		MAY			<u> </u>	16	17	
23	5	MAY	20	21	22			6/1

205 **TOTAL DAYS** 

11 **PAID HOLIDAYS** 

10 VACATION

\*FY24 NOTES

\*Note - Due to Veterans Day falling on a Saturday, November 11th - November 22nd will be a PAID Holiday for FY24. FLEX for Safe School Videos; 8 hour stipend reflective of the employee's hourly rate paid on October 13th